

Campus Sustainability Status Report

Reporting Period: May 15-June 30, 2008

1. To Establish list of Facilities Management Support Function

Project Name:	Prepared by:	Task Description:	Start Date:	Target End Date:	Comments:
PCC Emission Plan	Toni McNair Watson Millison	Emissions logging	May 17, 2008	August 15, 2008	Energy audit complete except for solid waste numbers CampusCarbonCalculatorWatson2(1).xlsm
PCC Emission Plan	Toni McNair	Building inventory Lights,plumbing etc.	July 10, 2008	August 31, 2008	Installation of new shower heads/bulbs etc has yet to start. 7/9/08
PCC Emmission Plan	Toni McNair	Completion and submission of carbon emission footprint			
Utilities Long Term Planning	Ron Tola	Submission of sustainability funding request to IA			
Utilities Long Term Planning	Ron Tola	Conduct campus energy audit			
Utilities Long Term Planning	Ron Tola	Research new technologies to reduce carbon footprint			
Utilities Long Term Planning	Ron Tola	Establish more detailed utility tracking system			
Recycling	Fern Hall	Standardizing recycling containers	May 17, 2008	September 15, 2008	Recycling containers2003.doc

Recycling	Fern Hall	Increasing number of recycling cans		September 15, 2008	See above document
Recycling	Fern Hall	Ways to decrease material to landfill		June 31, 2009	Pending
Project Name:	Prepared by:	Task Description:	Start Date:	Target End Date:	Comments:
Vehicles	Bill Astifan	Develop plan to encourage campus comm. to use public transportation and car pool.	July 7, 2008	August 1, 2008	2003Bill Astifan Public Transportation.doc
Vehicles	Bill Astifan	Improve Fleet Efficiency			Need to email Bill about a target date for this document
Procurement	Carol Kane	Waste Source Reduction			
Procurement	Carol Kane	Increase purchase of recycled material			
Composting	Bill Astifan	Compost expansion feasibility study		6/30/2009	Work with Bruce Boyes and John Francone
Composting	Bill Astifan	Education program for FM staff			
Leeds Certification	John Diaz Kathy DiJoseph	Standard for new construction			
Leeds Certification	John Diaz Kathy DiJoseph	Master Plan Support			

2. Set up informational kickoff meetings with key Haverford College Staff.

Meeting:	Attendees:	Prepared by:	Target Date:	Completed Y/N	Bookmark:
Recycling	Fern Hall	Claudia Kent	July 15, 2008	Yes	Recycling
Arboretum	Bill Astifan Martha VanArtsdalen	Claudia Kent	July 15, 2008	Yes	Arboretum
Purchasing	Steve Tessino Sam Williams	Claudia Kent	July 15, 2008	Yes	2003 Purchasing Sustainabilty Meeting.doc
Bookstore	Julie Summerfield	Claudia Kent	July 15, 2008	Yes	Bookstore
HCA	Lou Starkman	Claudia Kent	July 30, 2008	No	
Institutional Advancement	Mike Kiefer/Alumni Office	Claudia Kent	July 30, 2008	No	
Facilities Management Assoc. Directors	Fern Hall Toni McNair Bill Astifan Kathy DiJoseph John Diaz	Claudia Kent	August 31, 2008	No	
Athletics	Wendy Smith	Claudia Kent	August 31, 2008	No	
Summer Conference	Dorothy Labe	Claudia Kent	October 31, 2008	No	
Computer Center	Mary Ellen Longo	Claudia Kent	August 31, 2008	No	
Human Resources	Chris Chandler Cheryl Cephas	Claudia Kent	September 30, 2008	No	
Housing Office	Marianne Smith	Claudia Kent	September 30, 2008	No	
Library	Bob Kieft	Claudia Kent	September 30, 2008	No	
Parking /security/safety	Tom King Nora Nelle Mark Sweeney	Claudia Kent	September 30, 2008	No	

3. To establish list of CER sub committees.

Project Name:	Prepared by:	Task Description:	Start Date:	Target Date:	Comments:
Interaction with faculty	Kaye Edwards	Determine feasibility of sustainability curriculum		12/31/2008	Need to add John Mostellers email here about curriculum
Interaction with Faculty	Kaye Edwards	Concentration in environmental studies		12/31/2008	Same as above
Interaction with students	CER Student members	Communication with peer college students for ideas.		12/31/2008	
Interaction with students	CER student members	Recycling challenge- Recyclemania		12/31/2008	Recyclemania!
Interaction with students	CER student members	Spring challenge		5/15/2008	
Interaction with administrators	Bruce Boyes Fern Hall	Create and update CER website		7/31/2008	Meeting on July 11, 2008 with Jenn Patton on updating website.
Interaction with Administrators	John Francone	Use of locally grown food		Ongoing	Check out Alumni Magazine
Interaction with administrators	John Francone Bruce Boyes	Recycling of food waste.		7/31/2008	Work with Bill Astifan on possible locations/disposal of food waste.2003 Composting1.doc

4. Claudia’s Tasks

Task:	Group:	Task Description:	Target Date:	Comments:
Presentation to community	Administrators	Broad based support for sustainability	11/31/2008	
Presentation to	Faculty	Broad based support for	11/31/2008	

community		sustainability program		
Presentation to community	Senior Staff	Broad based support for sustainability program	11/31/2008	
Presentation to community	Staff association	Broad based support for sustainability program	12/31/2008	
Establish Sustainability email site		Green squirrel	9/15/2008	JP has volunteered to be the green squirrel for the fall semester.
Expand membership in CER			5/15/2009	
Develop Mission Statement			8/31/2008	John Francone is working on a mission statement
Develop List of Goals		What we want to achieve over the next 6 months, one year etc.	8/31/2008	John is working on a list of short/long term goals
Purchasing Document		Produce document on purchasing guidelines	12/31/2008	
Student Presentation		"Booth" promoting CER	7/31/2008	2003 Student Presentation.doc
Advance installation of green roof.		Install green roof on Stokes Hall		2003 Green Roof Status Report.doc
CER Meeting Agendas				2003 CER Meeting Agenda July 11 2008.doc
CER Meeting Minutes				2003 CER Minutes July 11 2008.doc

Miscellaneous Documents:

Suzanne Amador Kane 2003 Suzanne Amador Kane.doc

-Feasibility of installing solar panels on a campus roof as a student project.